

## BOARD FOR OPTICIANS

### DRAFT MINUTES OF MEETING

The Board for Opticians met on Friday, August 18, 2006 at the Department of Professional and Occupational Regulation (DPOR), 3600 West Broad Street, Richmond, Virginia. The following members were present:

Jon D. Bright, Chair  
Gerald W. Shell  
Billie L. Taylor

Board member not present: Marcia D. Carney, M.D.  
Susan B. Schorling

The DPOR staff present for all or for portions of the meeting included:

Jay W. DeBoer, Director  
David B. Ashe, Chief Deputy Director  
Karen W. O'Neal, Deputy Director, LRD  
Nick A. Christner, Deputy Director for Compliance & Investigations  
Steven L. Arthur, Deputy Director for Administration & Finance  
William H. Ferguson, II, Executive Director  
Zelda W. Dugger, Board Administrator  
Sharon M. Sweet, Director of Education and Examination  
Rashaun K. Minor, Administrative Assistant

A representative from the Office of the Attorney General was not present.

Mr. Bright, determined there was a quorum and called the meeting to order at 9:40 a.m. **Call to Order**

Upon a motion by Mr. Shell and seconded by Ms. Taylor the Board voted to approve the agenda with amendments. **Approval of Agenda**

The members voting 'yes' were Mr. Bright, Mr. Shell and Ms. Taylor. There were no negative votes. The motion passed unanimously.

Mr. Bright asked for public comment. There was no public comment. **Public Comment**

Upon a motion by Ms. Taylor and seconded by Mr. Shell the Board voted to approve the minutes as written of the: **Approval of Minutes – April 7, 2006 Board Meeting**

Board for Opticians April 7, 2006 Board Meeting;

May 25, 2006 Informal Fact-Finding Conference; and  
March 3, 2005 Examination Workshop.

May 25, 2006 IFF,  
March 3, 2005  
Examination  
Workshop

The members voting 'yes' were Mr. Bright, Mr. Shell, and Ms. Taylor. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2006-04374, Board v. O'Quinn, Crystal G.**, the Board reviewed the record, which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Mrs. O'Quinn appeared at the board meeting and addressed the Board. Ms. Bonnie Cutright, Optician Instructor, with Fluvanna Correctional Center for Women and Ms. Kristi Ostrom, Optician Instructor, with J. Sargeant Reynolds Community College also appeared at the board meeting and addressed the Board.

File Number  
2006-04374  
Crystal G.  
O'Quinn

Upon a motion by Ms. Taylor and seconded by Mr. Shell, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve the optician license application of Crystal G. O'Quinn.

The members voting 'yes' were Mr. Bright, Mr. Shell, and Ms. Taylor. There were no negative votes. The motion passed unanimously.

The Board discussed conducting a task analysis of opticianry in Virginia.

Task Analysis

Mr. Arthur advised the Board of the components involved in determining the costs to conduct a survey.

Upon a motion by Mr. Shell and seconded by Ms. Taylor, the Board voted to request the Agency to gather information on options available to distributed and compile an opticianry task analysis and present the options at a future board meeting.

The members voting 'yes' were Mr. Bright, Mr. Shell, and Ms. Taylor. There were no negative votes. The motion passed unanimously.

The Board reviewed its quarterly board statistics for informational purposes.

Quarterly  
Statistics

The Board reviewed its examination board statistics for informational purposes.

Examination  
Statistics

The board was informed that the board office received an e-mail notification from board member Susan Schorling stating that due to

Board Member

professional commitments she believed she would have to resign from the board.

The 2007 board meeting dates are scheduled for:

**2007**  
**Meeting Dates**

Friday, April 6

Friday, August 17

Friday, December 14.

Since there was no further business to be brought before the Board, the **Adjourn** meeting was adjourned at 10:00 a.m.

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Jon D. Bright, Chair

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Jay W. DeBoer, Secretary

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Custodian of the Record